

# Pima County Wireless Integrated Network



December 22, 2005

**Executive Management  
Committee:**

Clarence W. Dupnik, Chair  
Pima County Sheriff

Dennis Douglas  
Pima County Office of  
Emergency Management

Chief Richard Miranda  
Tucson Police Department

Chief Daniel Sharp  
Oro Valley Police Department

Asst. Chief Joseph Delgado  
Tohono O'odham Tribal Police

Chief Richard Vidauri  
Marana Police Department

Chief Dan Newburn  
Tucson Fire Department

Chief Jeff Piechura  
Northwest Fire District

Chief Doug Chappell  
Drexel Heights Fire District

Ms. Sharon Bronson, Chair  
Pima County Board of Supervisors  
130 W. Congress  
Tucson, AZ 85701

Dear Supervisor Bronson:

Re: RFP #87650 – PCWIN Consultant Services Contract

To further the Pima County Wireless Integrated Network 2004 Bond Project the Executive Management Committee directed the project staff office to initiate a Request for Proposals for consultant services.

A multi-disciplined seven member evaluation committee was assigned. The committee included individuals representing the participating agencies and one civilian.

The RFP resulted in submission of five proposals. One was determined not to meet the minimum requirements and was rejected. Four others were evaluated in a two step process. The first round of submissions and evaluation was to determine the most experienced and best qualified firms and project teams. Two firms were deemed to have superior experience and qualifications. They were invited to submit level two proposals containing a description of their project methodology and cost. Both of the proposers were invited to make a presentation and be interviewed by the evaluation committee. CTA Communications, Inc. was evaluated to have the preferred methodology and lowest cost. The evaluation committee recommends CTA Communications, Inc. be contracted to provide the services detailed in RFP #87650. The Executive Management Committee agrees.

At our Meeting On December 22, 2005 a motion was made and unanimously carried to:

1. Approve acquisition of consulting services from CTA Communications, Inc. to satisfy the requirements of RFP #87650 and recommending same to the Pima County Board of Supervisors.
2. Recommend to the Pima County Board of Supervisors a contract with an award amount of \$1,236,215 which includes a firm fixed price of \$783,354.93 for completion of Phases I-IV of the scope of work; fees for the good faith cost estimate for Phase V and an owner's contingency.

**Pima County  
WINS!**



A 2004 Bond Project

3. In accordance with the requirements of RPF #87650 approve of a payment schedule based on completion of project milestones with twenty percent (20%) retained from each pay application that the contractor submits as a guarantee of contractor's performance of the contract with final payment for each phase made upon acceptance of the work product.
4. Approve a project kick off date of February 1, 2006.

Consequently, I request that the Board award a contract to CTA Communications, Inc. as submitted by the Procurement Department on behalf of my office.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Clarence W. Dupnik". The signature is fluid and cursive, with a large initial "C" and "D".

Clarence W. Dupnik, Chair  
Pima County Sheriff